

# FARSOUND

## HEALTH & SAFETY POLICY STATEMENT

**Health & Safety Policy Statement for:** Farsound Aviation Ltd

**Address:** Ashton Gate, 15 Ashton Road, Romford, RM3 8UF

### Statement of Intent

In accordance with The Health & Safety at Work Act (1974), all employees have a duty to take reasonable care to avoid injury to themselves and others by their work activities and must co-operate with the Company and others in meeting statutory requirements of the Act. The Health and Safety at Work Act applies to everyone at work, giving responsibilities to both employers and employees. Breaches of the Act may be a criminal offence and lead to prosecution.

Farsound Aviation Ltd will plan, manage and coordinate work ensuring that safe systems of work are carried out in accordance with written and verbal instructions. Employees are encouraged to make suggestions which will improve Health and Safety and these suggestions should be passed to the Directors & Managers if they necessitate changes to working practices, thereby making sure that risks are properly controlled.

We will place Health & Safety on each team meeting. The collated requests, observations and issues are considered by Senior Management, who will then give their response and details of any resultant changes in policy.

Farsound Aviation Ltd will comply with duties placed on all Employers under the:

- The Health and Safety at Work Act 1974.
- The Management of Health & Safety at Work Regulations 1999.
- The Provision and Use of Work Equipment at Work Regulations 1998 (PUWER)
- The Reporting of Injuries, Diseases & Dangerous Occurrences Regulations 2013 (RIDDOR)
- The Workplace (Health, Safety & Welfare) Regulations 1992
- The Road Traffic Acts 1988 & 1991
- The Health & Safety (Display Screen Equipment) Regulations 1992
- The Electricity at Work Regulations 1989
- The Health & Safety (Safety Signs & Signals) Regulations 1996
- Regulatory Reform (Fire Safety) Order 2005 (RRFSO)
- The Health & Safety (First Aid) Regulations 1981
- The Control of Substances Hazardous to Health Regulations 2002 (COSHH)
- The Working at Height Regulations 2005
- The Lifting Operations Lifting Equipment Regulations 1998 (LOLER)

### Employer & Employee Responsibilities

The law requires the **employer** (so far as is reasonably practicable) to provide:

- A safe working environment with adequate welfare facilities.
- A safe workplace and safe access to it and egress from it.
- Safe equipment & safe systems of work.
- Information, instruction, training & supervision.
- Risk assessments on all relevant workplace activities.
- Performance monitoring.
- Provision of adequate resources.
- Effective communication & consultation with workers.

Also, under the law duties are imposed on the **employee** to:

# FARSOUND

- Take reasonable care for the health & safety of themselves & other persons who may be affected by their acts or omissions at work.
- Co-operate with the employer to enable compliance with legal requirements.
- Avoid placing other people at risk.
- Report any work situation which might represent a serious or imminent danger.

## Health & Safety Arrangements

All Health & Safety incidents and unsafe practices, whether resulting in injury or not will be reported and investigated in line with RIDDOR Regulations 2013:

- a. All dangerous incidents will be reported to the Management immediately
- b. These will be investigated to establish a root cause for the respective incident or accident and what series of events led up to the incident or accident occurring
- c. Following these investigations procedures will be amended if required to prevent any future repetition with training provided if required
- d. The circumstances surrounding the incident or accident will be kept under review by the Executive Chairman.

Health and Safety Risk Assessments will be carried out to:

- Identify the full range of health risks that arise from work at Farsound Aviation Ltd
- Identify the people who might be harmed and how.
- Evaluate the risk and decide on precautions.
- Record the significant findings and implement them.
- Review and update as necessary.

We will set out the arrangements that are needed to manage health risks and co-ordinate the work at Farsound Aviation Ltd. This will include arrangements for controlling significant health risks such as:

- First Aid
- Fire Safety
- Display Screen Equipment (DSE)
- Driving at work
- Manual handling / WRULD
- Stress
- Electrical safety
- Work equipment
- Lifting equipment
- Welfare
- Handling hazardous goods

### Hierarchy of control:

The overall responsibility for Health and Safety is:

**Executive Chairman:** Has overall & final responsibility for Health & Safety

**Procurement Director:** Will ensure this policy is promoted throughout procurement

**Quality Director:** Has day to day responsibility for ensuring this policy is put into practice

**Name:** Kevin Sargent – Executive Director

**Date:** 5/8/20

**Signed:**

